

**The Black Watch Castle and Museum
Volunteer Role Description**

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| Role Title: Learning Support Assistant | Location: The Black Watch Castle and Museum Outreach visits to schools |
| Department: Learning and Audience | Role Supervisor: Chris Walker |

Purpose of the role:

To support our Learning and Audience Officer with the delivery of the Museum's learning programme and providing participants with a world class experience.

Main Duties and Activities:

- Setting up equipment and preparing for school groups
- Support or facilitate the workshops for school groups
- Support and encourage groups of all ages and abilities to participate in the workshops and associated activities
- Encourage feedback from participants and teachers
- Help pack up after school visits
- Contribute to preparation for workshops and other materials with guidance from role supervisor
- Support or facilitate in-gallery handling sessions
- If mutually agreed the option of accompanying the learning and audience officer to education outreach visits to schools.
- Assist with museum's informal learning programme if agreed

Hours or Day (s) Required:

- Once or twice a month
- Weekly role during school holidays available if desired

Skills & Personal Qualities:

- 16 years of age and over
- Some experience of working with children and young adults is desirable, but not essential
- Friendly and approachable
- Outgoing and sociable
- Interested in people and the process of learning
- Good interpersonal skills with an ability to interact with people of all ages, abilities and backgrounds
- Good presentation skills with confidence in speaking to school groups and accompanying teachers
- Interest in the work of the Museum and a willingness to learn about The Black Watch history

Training:

- Induction, initial review and annual supervision
- Role shadowing
- On-the-role training supported by Learning and Audience Officer and experienced volunteers
- Access to Museum's learning opportunities programme

Benefits gained:

- Support the learning programme within your local Museum
- Contribute to a world class visitor experience
- Gain experience on delivering a learning programme to individuals of varying ages
- Increase or consolidate existing skill base
- Enhance your employability
- Become a valued member of a dynamic team
- Play a key role in sharing the legacy of The Black Watch with school aged children
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Disclosure Required: No