

The Friends of The Black Watch Castle and Museum

Notice of Meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Friends of The Black Watch Castle and Museum will be held at The Black Watch Castle and Museum at 5.30pm on Tuesday 10th December 2019 to transact the following business:

AGENDA

1. **Minutes of the Annual General Meeting held on Tuesday 28th November 2018** To review and adopt the Minutes of the last AGM and consider any matters arising.
2. **Reports and Accounts**
To receive and consider the accounts for the 12 months ended 31st March 2019 and the reports of the trustees and independent examiner.
3. **Comments by Chairwoman**
To review and reflect on The Friends' 2018 – 2019 year.
4. **Independent Examiner**
To re-appoint Neil Morrison of Campbell Dallas as the Independent Examiner.
5. **Appointment of Management Committee**
Nominations for the Management Committee will close on Tuesday 10th December 2019 at 4pm. The existing members of the Management Committee have confirmed they will stand for re-election: Sarah Riddell-Webster, James Watt, Major (Retd) Ronnie Proctor, Bill Macpherson, Rosemary Pitcaithly. Anne Kinnes is an ex-officio member of the Management Committee and is therefore not required to stand for election.

Appendix 1: provides an explanation of rules for appointment to the Management Committee as set down by the Friends constitution.

Appendix 2: provides background information about each candidate.

If there are no further nominations for the Management Committee the following motions will then be considered:

- To re-appoint Sarah Riddell-Webster
- To re-appoint James Watt
- To re-appoint Major (Retd) Ronnie Proctor
- To re-appoint Bill Macpherson
- To re-appoint Rosemary Pitcaithly

6. **A.O.B.**
To consider any other matters raised during the meeting.

Closure of AGM

By order of the Management Committee | Rosemary Pitcaithly | Friends Secretary |
November 2019

Appendix 1

The Structure of the Organisation

Under the Constitution the structure of the Friends consists of:

The **Members** – who have the right to attend the annual general meeting (and any special general meeting) and have important powers under the constitution; in particular, the Members elect people to serve on the Management Committee and take decisions in relation to changes to the constitution itself.

The **Management Committee** – which holds regular meetings during the period between annual general meetings, and generally controls and supervises the activities of the Friends. The Management Committee is responsible for monitoring the financial position of the association.

The Management Committee

The Management Committee are the Charity Trustees of the Friends.

The maximum number of members of the Management Committee is seven.

The Chief Executive of The Black Watch Museum Trust is an ex-officio member of the Management Committee.

A person is not eligible for election/appointment to the Management Committee unless he/she is a Member of the Friends.

At each Annual General Meeting, the Members may elect any Member to be a member of the Management Committee.

The Management Committee may at any time appoint any Member of the Friends as a member of the Management Committee.

At each Annual General Meeting, all members of the Management Committee shall retire from office but shall be eligible for re-election.

The Management Committee members elect from their number a Chair, Treasurer, Secretary, and any other office bearer they consider appropriate. All Office Bearers cease to hold office at the conclusion of each Annual General Meeting but are then eligible for re-election.

Appendix 2

Background History for Committee Member Candidates

Sarah Riddell-Webster | Chairwoman

Sarah Riddell-Webster has been chairing the Friends since they were formed 9 years ago. Sarah is married to a former Black Watch officer who is Chairman of the Black Watch Museum Trust, so she knows many of the regimental family, both serving and retired. Over the years, Sarah has worked closely with both military families and charities. Sarah is Chair of the Friends Events Committee.

James Watt | Treasurer

James Watt is a former officer of The Black Watch. He has significant management experience in small and large companies, particularly with Cadbury Schweppes. He has been Chair of Governors at a state-sector primary school in London. James chaired the Redevelopment Management Committee for Project Balhousie and was a Trustee of The Black Watch Museum until May 2017. James has been the Treasurer of the Friends since they were formed 9 years ago.

Rosemary Pitcaithly | Secretary

Rosemary Pitcaithly has been a volunteer at Balhousie for eleven years, assisting with the Museum collection and with events at the Castle. She is active in arts organisations in Perthshire and has experience in co-ordinating volunteers and arranging events. Rosemary is Secretary of the Friends Events Committee.

Major (Retd) Ronnie Proctor MBE

Major Proctor served 40 years as a regular soldier and officer in The Black Watch, including service as RSM and Quartermaster of the 1st Battalion and Quartermaster of the 3rd Battalion. From 1999 until March 2010 he was The Black Watch Museum Curator; he now holds the post of Honorary Curator and is Military Advisor to the Museum. Major Proctor instigated the life-long learning programme in the Museum; he is also a co-founder and lecturer of the Museum Education Service. Major Proctor is Secretary of The Black Watch Association and is the Provost of Angus.

Bill Macpherson

Although starting out as an electronics engineer, most of Bill's life was spent in the chemical instrumentation industry providing chromatography and spectroscopy support, working throughout Africa, Middle East, India, Russia, Eastern Europe and Scandinavia. Now retired, he runs his own company providing bespoke software, Web Hosting and website design. He was an officer in the Black Watch Btn, Army Cadet Force for 12 years, retiring as 'B' Company Commander. Bill has been a volunteer at Balhousie for 6 years, and is a member of the Friends Events Committee. Bill is a Trustee of the Clan Macpherson Museum in Newtonmore.

Anne Kinnes

Anne began her career in Yorkshire before moving to Scotland in 1992. She worked with Visit Scotland as Strategic Development Manager and as Business Project Manager. In 2010, Morrison Bowmore Distillers appointed her Visitor Centre Operations and Development Manager. Anne was appointed CEO at The Black Watch Castle and Museum in January 2015.